**Alberto Francisco Bent**

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Highly motivated leader with 5+ years of experience in strategic communications, using collaboration and storytelling to keep teams informed, motivated, effective, engaged, and focused on achieving organizational mission and goals. Skilled in managing people, setting direction, paying close attention to details, and shaping the culture and growth of the organization. Intuitive organizer with proven experience establishing and implementing strategic plans for organizational / internal communications, mentoring, and leadership development. Dynamic public speaker known for delivering engaging presentations and trainings for internal and external stakeholders and audiences from 1 - 5000 attendees. Collaborative trainer with a history of partnering across departments to ensure training and communication meet defined, mutually agreed upon needs. Attentive listener adept at collaboration and communication in a remote environment.

Verbal and Written Communication | Creative| Confidence in Public Speaking | Emotional Intelligence | Dependable | Time Management | Project Management | Strategic Planning | Leadership Development | Relationship Builder | Instructor | Independent Worker | Problem Solver | Remote Worker | Tech-savvy

**EXPERIENCE**

Kenwood Baptist Church Hybrid Remote | Cincinnati, OH

**Executive Leader** | Creative Communicator | Worship Pastor 01/2018 – Present

* Create and distribute 10+ internal communications publications monthly and configure processes enabling Arts, Technology, and Production teams to function remotely and stay informed
* Unite and motivate teams around the organization’s mission statement and stated goals through timely, creative, accurate, clear, and personal communication; collaborate with leadership and staff on identifying communication needs
* Used technology to develop an internal communications process allowing department to function 90% remotely and kept 50+ department volunteers and paid staff, connected, informed, collaborating, and performing at a high level during the COVID-19 shutdown period; volunteers and staff remained engaged, motivated, and empowered, and no arts team events or functions were canceled
* Deliver frequent speaking presentations and plan events to promote the Arts Department
* Manage all aspects of video and music production including scheduling participants, directing rehearsals and productions, managing production systems upgrade projects
* Design training material used to instruct Arts department in Microsoft Word, Ableton Live production software, and music theory, saving thousands of dollars in training and material costs
* Create and administer annual department budget ensuring responsible use of funds
* Recruit, onboard, supervise, conduct annual reviews, and show recognition to volunteers and paid staff
* Improve efficiency and workflow of the Arts, Technology, and Production teams by restructuring the event planning, scheduling, and hiring processes

Fifth Avenue Baptist Church St. Petersburg, FL

**Executive Leader** | Project Manager | Worship Pastor 01/2015 – 01/2018

* Led rebuilding and revitalization of the arts department and built volunteerism among members of a struggling, multigenerational, urban church; referred and recruited for this role
* Fostered a spirit of collaboration between cross-functional teams resulting in the organization achieving recruitment, participation, and engagement goals; participated in cross-department meetings
* Managed all phases of video communications including but not limited to writing scripts, sourcing of stories from organization and community members, set design and construction, video recording, and video editing to tell inspirational stories
* Built relationships with local arts community to extend outreach in the broader community and dramatically and demonstrably improved musical presentations and other productions
* Recruited and mentored numerous new team members and team leaders of different socio-economic, ethnic, and political backgrounds to perform at a high level toward a common goal
* Created a new employee onboarding process, which aided in assimilating new team members into the team culture more quickly and efficiently; reduced turnover by 25% over one-year period

First Baptist Church St. Petersburg, FL

**Executive Leader** | Creative Writer | Worship Pastor 02/2004–12/2014

* Brought stability, focus, professionalism, and unity to the arts and production teams by joining the senior leadership team
* Created the Arts Team Handbook, which codified the vision, philosophy, and core values of the Arts Team, defining the benefits and expectations for all team members
* Managed, mentored, coached, and instructed a team of 100+ volunteers and paid staff in multiple disciplines including, but not limited to, Microsoft Office products, music theory, stage presence, and public speaking

**ADDITIONAL EXPERIENCE**

**Corporate Instructor/Trainer** | Project Manager | Sprint Corporation

* Delivered one-on-one and classroom instruction; provided cross-functional team leadership
* Managed a database development project to create an internal Microsoft Access employee skills training/tracking/reporting application and led Kansas Skill Grant reporting project
* Gained Sprint Corp. millions of dollars in added revenue from the state of Kansas, through the Skill Grant program
* Delivered high-quality, in-person end-user software training and other public speaking presentations to all levels of Sprint Corp. employees from front line to executive leadership, saving the company hundreds of thousands of dollars in training costs
* Additional cost savings were realized by Sprint employees possessing the ability to create, customize, and maintain departmental databases, spreadsheets, and other documents in-house

**TECHNOLOGY PRODUCTIVITY & COLLABORATION TOOLS** (can quickly learn new technologies and tools)

**Document:** Microsoft Word, Excel, PowerPoint, Outlook, Notability, Google Docs, Sheets, Drive, Calendar, Gmail, Apple Pages, Numbers, Keynote

**Remote Collaboration and Project Management**: Zoom, Skype, Asana, OneDrive, Dropbox, Trello

**Video & Design**: Final Cut Pro, DaVinci Resolve, Adobe InDesign, Photoshop

**EDUCATION**

**Master of Arts**, Music | University of Missouri, Kansas City, Conservatory | Kansas City, MO

**Bachelor of Arts**, English and Communication | Park University | Parkville, MO

**ADDITIONAL TRAINING & CERTIFICATIONS**

**Creating a Communications Strategy** | Linkedin Learning Courses – Certificate Earned

**Organizational Communication** | Linkedin Learning Courses – Certificate Earned

**Creating a Culture that Inspires Your Employees** | Linkedin Learning Courses

**Certified Word Expert - MS Office Specialist for Office 2019 and Office 365**

**Certified Excel Assoc. - MS Office Specialist for Office 2019 and Office 365**